

ot tolerate
of distance.”
—

“Simple is not the same as simplistic!”
— Giovanni Asproni —

YES
WE
CAN

Please share your experiences with this
dialogue sheet with us.
Send your experiences and feedback to
remi-armand@connectivepartners.pro

.....
.....
.....
.....
.....

9. Sign
Everyone who has
participated in this
exercise and agrees with
the actions to be
performed, sign here.



Team:

Date:

Successes you have celebrated



Memorabl



Timeline Retrospective - Dialogue Sheet

1. Preparing

Make sure each team member has a marker to
write on this worksheet. Fill in today's date
above.

Agree on how much time you will spend on this
worksheet. three quarters of an hour to an hour
is normal.

Record the resulting end time below:

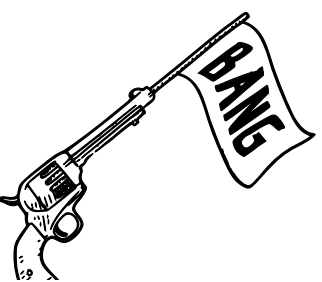
The purpose of this worksheet
is to find improvements in the
way of working.



"The future belongs to those
who believe in their dreams."
— Unknown —

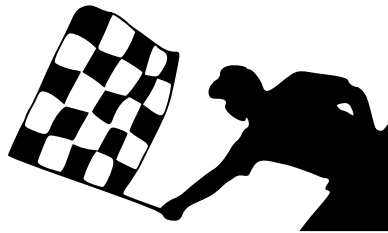
Prime Directive for Retrospectives

Regardless of what we discover,
understand and truly believe that even
the best job they could, given what tr
at the time, their skills and abilit
the resources available, and
the situation at hand.
— Norman L. Kerth —





able events



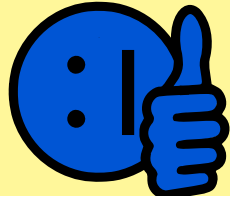
Improve
Or Try Out



7. Improve Or Try Out

Write down all the things you want to do differently to make things run better next time. Write the ideas on the worksheet. Bring as many ideas as possible.

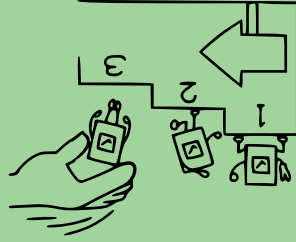
Dot vote the ideas from step 6 and 7 with a marker to indicate which ones you think deserve the most attention. Use 3 dots each.



Time changes things,
to change them yourself.”
Andy Warhol —

“Simplicity is the shortest route to a solution.”
— Ward Cunningham —

SMART stands for:
Specific: Is the intended goal clear?
Measurable: How do we measure that our goal has been achieved?
Actionable: What action do we take to achieve the goal?
Realistic: Is the goal achievable within the time available?
Time-bound: When (in time) do we want to achieve the goal?



1.
2.
3.

8. Action Plan
Choose three actions from the previous step that you will perform in the coming period to become more successful and have more fun in your work.
Also think about how you know you are collaboratively doing these things.



The maxim “Nothing avails but perfection” may be spelt shorter: “Paralysis.”
— Winston Churchill —

“We have to live the change we want to see in the world.”
— Mahatma Gandhi —

“Teamwork cannot to the inconvenience of di
— Unknown —

Obstacles you have overcome



4. Successes

What do you think are the achievements of this period? Mark and write down these above the timeline.



Remember to let the person who reads out the question also lead the discussion.

Start date

.....

3. Memorable Events

Together, choose a period that you want to look at (e.g. last month). Note the start and end dates of the period in the timeline above. Mark important, memorable events on the timeline.



2. Get on the same page

Does everyone agree to follow the prime directive as long as we are working on this dialogue sheet?

Focus on the causes of problems, not on finding someone to blame.

“Madness: trying the same thing over and over again and expecting a different result.”
— Albert Einstein —

“Adding people towards the end of a delayed project is like trying to put out a fire with gasoline.”
— Frederick Brooks —

“Ugly products are like ugly suspension bridges: they are much more likely to collapse than beautiful ones.”
— Eric Raymond —

the greatest
period?
these successes



5. Obstacles

What difficulties or obstacles have you experienced in this work? How did you overcome these?
Record these below the timeline.

.....

End date

Stop Doing



Continue Doing



6. Continue Or Stop Doing

Write down all the things you want to keep doing (because they work) and what you want to stop doing (because they don't work or hinder you).



How much time
do you have left?
Is this enough?



You can agree or disagree with the quotes in the margin.
They are only meant to invoke a discussion.

"It is better to be approximately right
than precisely wrong."
— John Maynard Keynes —

"The greatest danger for a team is not
that they fail to succeed, but that they become successful
and then stop improving themselves."
— Mark Sanborn —

"They say time
but you will have to catch it."
— Andy Vachon —