




ate the  
nce."

"As important as what you do,  
is the enthusiasm with which you do it."  
— J.J. Goldway —



Please share your experiences with this  
dialogue sheet with us.  
Send your experiences and feedback to  
remi-armand@connectivepartners.pro



1. ....
2. ....
3. ....



# Scrum - Dialogue Sheet

## 1. Prepared<sup>4</sup>

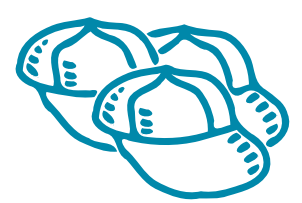
Make sure each team member has a marker to  
write on this worksheet. Fill in today's date  
above.

Agree on how much time you will spend on this  
worksheet. three quarters of an hour to an hour  
is normal.

Record the resulting end time below:



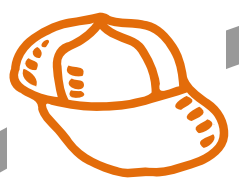
Goals and Missions



Stakeholders



Standards and Guidelines



Daily  
Cycle

## Prime Directive for Retrospectives

Regardless of what we discover, we  
understand and truly believe that everyone  
the best job they could, given what they kr  
at the time, their skills and abilities,  
the resources available, and  
the situation at hand.  
— Norman L. Kerth —



"Coming together is a beginning;  
staying together is progress;  
working together is success."  
- Edward Everett Hale -

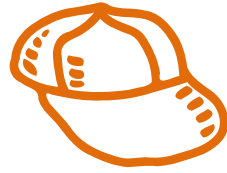


Daily Cycle

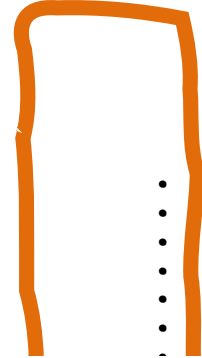
Organization

Scrum Team

Scrum and Agile Practices



.....



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## The Scrum Process

a pawn past all elements in the picture in a logical order. Begin at the start of an initiative and finish at the end of the first sprint. Discuss in the group at each step the value of that step. Discuss why that next step is the logical one to take. Every element in the figure, write down a number, indicating the order of steps you took.

margin.

"The Chains of Habit Are Too Light To Be Felt Until They Are Too Heavy To Be Broken."

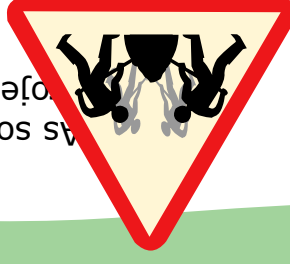
- Samuel Johnson -

"Any process that people follow contains waste, also Scrum."

— Jeff Sutherland —

**8. What do you already apply?**  
Mark in green, all Scrum elements that you already apply. Discuss with each other which elements of Scrum deserve more attention and why. Are you already busy doing it or should you not? Write the result of the discussion on the dialogue sheet.

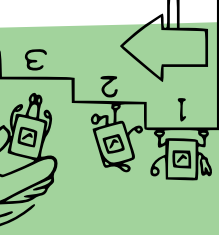
"Scrum recognizes only three roles. This is often the first element people cannot handle."  
— Geoff Watts —



"As soon as you have gained control over an Agile project, you have lost most of the advantages of working the Agile way."  
— Jim Highsmith —

**9. Working on Improvement**  
Choose the Scrum elements you now want to start working on as a team. What do you need to start? What could keep you from successfully implementing that element? What measures could you take as a team to solve this? Write your ideas on the dialogue sheet.

**10. Action plan**  
Select a maximum of three ideas from the previous steps to improve your effectiveness as a team. How will you know that you are indeed doing what you agreed to do?



"Teamwork doesn't tolerate the inconvenience of distance."  
- unknown -

.....

Team: .....

Date: .....

## 2. Get on the same page

Does everyone agree to follow the prime directive as long as we are working on this dialogue sheet?

Focus on the causes of problems, not on finding someone to blame.

"Scrum makes visible the dysfunctions and waste, that prevent organizations from reaching their true potential."  
— Ken Rubin —

## 3. Name the Roles

In the figure above we left out the names of the three roles in a Scrum team. Please fill them out. Hint: check the positioning of the caps in the figure above.



Discuss the purpose of each of these roles in Scrum. Why doesn't Scrum define more roles? Why does Scrum limit itself to exactly these roles?

## 4. Name the events

Scrum uses five timeboxed events. Name these events in the figure above (the meetings each have their own box).

Discuss the goal of each of these events among yourselves.

Remember to let the person who reads out the text also lead the discussion.

"Isn't it magical that you can double productivity by just putting all your people in a single team, including your specialists."  
— Mark Levison —

"The cheapest bit of software is the one you manage not to have to build."  
— Nicolas Gouy —

s. Name  
the four  
(x).

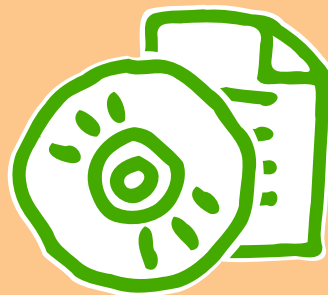
events

to let  
out the question  
discussion.

### 5. Position Artifacts

Scrum uses three artifacts (work products). You receive these on three separate green cards. Name the products with the missing name.

Discuss among yourselves the goal of each of these artifacts. Why does Scrum use only these three artifacts? Position the artifacts on a logical place in the figure above.



How much time  
do you have left?  
Is this enough?



"Pretending to play chess whereas in fact you do not,  
is helping nobody and does in fact frustrate the  
players."

— Mike Cottmeyer —

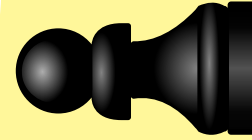
"The biggest risk for a team is not that they are not successful,  
but that they achieve success and stop improving after that."

— Mark Sanborn —

### 6. Position the Other Concepts

The Scrum Guide names a number of other concepts besides events and artifacts that play an important role. You receive these on blue cards.

Discuss among yourselves the purpose of each of these concepts. Position them on a logical spot in the figure above.



7. The  
Run a pa  
order. Be  
at the en  
Discuss  
Also disc  
At every  
reflectin

"In order to teach the next level and become much  
better at what you do, you will have to leave behind  
the way you do it now."

— Roy Osherove —

You can agree or disagree with the quotes in the margin.  
They are only meant to invoke a discussion.